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School Nutrition Association of Utah

Board Meeting Minutes

September 27, 2018

Provo School District

280 West 940 North

Provo, Utah 84604

Call to Order: Jerie Ortez 11:20 a.m.

Thought of the Day: Sheri Welch

Pledge of Allegiance: Laurie Sandburg

Roll Call: and Establishment of Quorum: Karen Seely & Sheri Welch

Members in attendance: Jerie Ortez, Ken Crawford, Sheri Welch, Laurie Sandberg, Karen Seely, Renee Dalton, Kimberly Pane (For Kathy Torok) Kelsey Eller (For Kathleen Britton) Sebastian Varas, Tara Scarpino, Monica Hight.

Absent Members: Kathy Torok, Kayleen Anderson, Becky Lowe, Kathleen Britton, Lori Bawden.

Approval of Minutes: The minutes were not approved for April 21, 2018 because they were unavailable. It was decided that minutes for both meetings would be approved at the next meeting.

Treasurer Report: Renee Dalton reported that the current balances for the association are as follows:

Checking- \$23,894.39

Savings- \$50,719.47

It was noted that the balance in the checking account is much lower than in previous years at this time. When reviewing the history for the past several years it appears that the conference registration was extremely low and did not bring in as much revenue as anticipated. Transferring funds from the savings account was discussed. It was decided to wait on the transfer because in January the Vendor registration will open up which will add more revenue to the account. Reimbursement forms have been updated. The following need to be on the form:

Jerie's signature of approval.

Receipts attached.

Mileage info such as Map quest printout.

Approval of Treasurer Report: Ken Crawford motioned to approve the financial report and Sheri Welch seconded. Unanimous approval.

Membership Report: Laurie Sandberg. Low membership was discussed. It was discussed that the reasons and benefits of becoming a member are not well known. Monica Hight suggested trainings that talk about the benefits. Ken Crawford suggested the videos on SNA website and showed one. Kimberly Pane discussed that the chapter presidencies need to encourage and inform staff to join SNA and to have more fun within their own chapters.

Action Items:

Fall area Meetings: Jerie Ortez would like to go with Kayleen to the Area meetings to see what is going on and let the members get to know the face of the executive board.

Current Job Description Review: Board members were encouraged to get familiar with their job description. Print outs will be provided at the next meeting.

Vice President: It was discussed weather or not to keep the position of Vice President. After discussion it was decided that the position is beneficial and should remain a part of the Executive Board. Ken Crawford motioned for approval Laurie Sandberg seconded. Unanimous approval to keep Vice President. Jerie Ortez suggested to table the discussion until the next Executive Board Meeting. Ken Crawford motioned and Sebastian Varas seconded. All approved to table until next meeting.

Discussion Items:

Summer Conference: Estimated cost for the conference is \$132,000.00

Area and Chapters: Three meetings have been set. Dixie October 9th 2:30-4:30, Vernal October 25th 2:30-4:30, Ben Lomond October 17th 2:00-4:00.

Finance: Renee Dalton is getting information together for the Tax preparers.

Legislative Action: Sebastian had only four replies to the paper. He encouraged all to reply. Only the top three items will be presented.

Public Relations/Media: Lori Bawden sent a written report of the CVent conference. It was beneficial and she learned a lot. Copies of the contracts we purchased are attached. Suggested that we buy an emarketing program to make emailing easier. Suggested that we may want to move forward with better packages where ours right now is very basic. She is working on updating the website.

USDA/USBE: Kelsey reported that the Apple Crunch was a great success and that Utah took 1st place. Announced Fall Business Meeting. State Office has 55 AR's this year.

Industry: More to come concerning Industry Conference in February.

Adjourn- Jerie Ortez. 1:05 p.m.